

Keinton Mandeville Parish Council

Dear

I hereby give you notice of a meeting of the above-named Parish Council, to be held on
Tuesday October 5th at 7.30 p.m. at Keinton Mandeville Village Hall
 All members of the council are hereby summoned to attend for the purpose of considering and resolving the
 business to be transacted at the meeting as set out hereunder:



.....
 Sue Graham, Clerk 29 September 2021

Public session will take place at 7.30pm, prior to the formal council meeting.

1.0	Apologies Receive apologies and consider acceptance of the reasons.																																								
2.0	Declarations. Receive declarations of interests																																								
3.0	Minutes of last meeting 7 September 2021 Agree the minutes as a true and correct record of the meeting held.																																								
3.1	<p>Actions and Matters Arising</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Minute</th> <th style="width: 15%;">Owner</th> <th style="width: 15%;">Due</th> <th style="width: 20%;">Update</th> </tr> </thead> <tbody> <tr> <td>Public session – contact utility companies</td> <td>Clerk</td> <td>ASAP</td> <td>Complete</td> </tr> <tr> <td>7.1 Solar streets receipts. Ringfence funding and consider joint projects</td> <td>Council</td> <td>Ongoing</td> <td>On agenda</td> </tr> <tr> <td>7.2 Finance committee meeting</td> <td>RS and SF</td> <td>Sept / October</td> <td>On agenda</td> </tr> <tr> <td>8.0 SID – Order sign</td> <td>Clerk</td> <td>Next meeting</td> <td>Complete</td> </tr> <tr> <td>8.0 Highways. Report damage to Castle Street</td> <td>Clerk</td> <td>ASAP</td> <td>Complete</td> </tr> <tr> <td>8.0 Community Speedwatch update in Parish Magazine</td> <td>CC</td> <td>24 September</td> <td>Complete</td> </tr> <tr> <td>8.1 Quotes to improve bridleways</td> <td>TI</td> <td>Next meeting</td> <td>On agenda</td> </tr> <tr> <td>9.0 Annual play area inspection report – create project plan</td> <td>Clerk</td> <td>Ongoing</td> <td>Ongoing</td> </tr> <tr> <td>13.0 Defibrillator: additional lighting – check if required</td> <td>TI</td> <td>ASAP</td> <td>On agenda</td> </tr> </tbody> </table>	Minute	Owner	Due	Update	Public session – contact utility companies	Clerk	ASAP	Complete	7.1 Solar streets receipts. Ringfence funding and consider joint projects	Council	Ongoing	On agenda	7.2 Finance committee meeting	RS and SF	Sept / October	On agenda	8.0 SID – Order sign	Clerk	Next meeting	Complete	8.0 Highways. Report damage to Castle Street	Clerk	ASAP	Complete	8.0 Community Speedwatch update in Parish Magazine	CC	24 September	Complete	8.1 Quotes to improve bridleways	TI	Next meeting	On agenda	9.0 Annual play area inspection report – create project plan	Clerk	Ongoing	Ongoing	13.0 Defibrillator: additional lighting – check if required	TI	ASAP	On agenda
Minute	Owner	Due	Update																																						
Public session – contact utility companies	Clerk	ASAP	Complete																																						
7.1 Solar streets receipts. Ringfence funding and consider joint projects	Council	Ongoing	On agenda																																						
7.2 Finance committee meeting	RS and SF	Sept / October	On agenda																																						
8.0 SID – Order sign	Clerk	Next meeting	Complete																																						
8.0 Highways. Report damage to Castle Street	Clerk	ASAP	Complete																																						
8.0 Community Speedwatch update in Parish Magazine	CC	24 September	Complete																																						
8.1 Quotes to improve bridleways	TI	Next meeting	On agenda																																						
9.0 Annual play area inspection report – create project plan	Clerk	Ongoing	Ongoing																																						
13.0 Defibrillator: additional lighting – check if required	TI	ASAP	On agenda																																						
4.0	Planning. Consider the following applications and make recommendations to the planning officer: 21/02738/S73. The erection of a building to be used as a farm shop and associated tea room. S73 application to vary conditions 2 and 4 of planning approval 19/02418/FUL to change the walling materials to match the existing house and other new developments in the village. Newlands Farm Common Lane Keinton Mandeville																																								
4.1	Determination of Planning. Receive the following notices:																																								
4.2	Other planning matters. Neighbourhood Plan																																								
5.0	Environment Champion Update. Solar Streets – consider us of ring fenced funding																																								
6.0	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Finance and Payments (RFO – Clerk)</td> <td></td> </tr> <tr> <td>Payments</td> <td></td> </tr> <tr> <td>Salaries September 2021</td> <td style="text-align: right;">£262.72</td> </tr> <tr> <td>NEST Pensions Direct Debit</td> <td style="text-align: right;">£19.53</td> </tr> <tr> <td>HMRC</td> <td style="text-align: right;">£-0.20</td> </tr> <tr> <td>Maintenance</td> <td></td> </tr> <tr> <td>TEEC – website hosting</td> <td style="text-align: right;">£151.19</td> </tr> </table>	Finance and Payments (RFO – Clerk)		Payments		Salaries September 2021	£262.72	NEST Pensions Direct Debit	£19.53	HMRC	£-0.20	Maintenance		TEEC – website hosting	£151.19																										
Finance and Payments (RFO – Clerk)																																									
Payments																																									
Salaries September 2021	£262.72																																								
NEST Pensions Direct Debit	£19.53																																								
HMRC	£-0.20																																								
Maintenance																																									
TEEC – website hosting	£151.19																																								

	SSDC Parish Ranger	£186.48
7.1	Receipts.	
7.2	Review of Accounts. <ul style="list-style-type: none"> • Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed, and signed by Councillors. • Receive finance committee report 	
7.3	Asset register check	
7.4	Grant requests. Receive the following grant requests Youth Group Lunch Club - application for opening up safely and reconnecting communities fund	
8.0	Highways. Update / Items to report SID signs and poles Chistles Lane 10mph sign Community Speedwatch Report.	
8.1	Parish Paths. Update / items to report. Quotes to improve rights of way / bridleways	
9.0	Happy Tracks / Skatepark Receive quarterly inspection report	
10.0	Maintenance. Consider and agree requirements	
11.0	Broadband Provision in Keinton Mandeville – update	
12.0	Village Hall Report	
13.0	Defibrillator- lighting, consider whether additional lighting is required and agree and actions arising	
14.0	Correspondence. Receive the following correspondence and agree any actions arising:	
15.0	Correspondence. Circulation Free emergency preparedness training for Somerset residents SCC corona Virus advice / updates, SWP briefings, SSDC corona virus advice / updates, Police Newsletter, Local Nature Recovery Strategies consultation, Somerset County Council emergency climate fund press release, Bus Back Better engagement updates, Levels Climate Forum SCOP26+ invitation, Climate Conference in Somerton 6 November, Wessex Floodwardens newsletter, South Somerset Outdoor Play and Youth Facilities Strategy - Information Event at 6pm on 4 October	
16.0	PR. Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites.	
17.0	Future agenda Items	
18.0	Any other reports	
19.0	Date of next meeting.	